

## Comp 30600

### Rubric for Assessment of Team Working Skills

**Background:** A major part of Comp 30600 is the team project involving the design and implementation of a system to meet a given set of specifications. The rubric below is used to evaluate each student with respect to their ability to function on multi-disciplinary teams.

**Rubric:** You must evaluate each member of your team (including yourself) along three dimensions: the member's contribution to the project/work, how effectively the member discharged his or her responsibilities as a member of the team, and the quality of his or her interactions with the other team members. Each of these dimensions is assigned a score of 1 through 4, these values representing increasing degrees of achievement in the particular dimension, as described in the table below in the rows corresponding to the various dimensions. The last column are the actual scores assigned to this particular student, based on his or her actual performance, along the four dimensions. The overall total score is assigned by simply adding together the scores corresponding to the four dimensions.

	1	2	3	4
Contribution to the team project/work	Does not collect any relevant information; no useful suggestions to address team's needs;	Collects information when prodded; tries to offer some ideas, but not well developed, and not clearly expressed, to meet team's needs;	Collects basic, useful information related to the project; occasionally offers useful ideas to meet the team's needs;	Collects and presents to the team a great deal of relevant information; offers well-developed and clearly expressed ideas directly related to the group's purpose.
Taking responsibility	Does not perform assigned tasks; often misses meetings and, when present, does not have anything constructive to say; relies on others to do the work;	Performs assigned tasks but needs many reminders; attends meetings regularly but generally does not say anything constructive; sometimes expects others to do his/her work;	Performs all assigned tasks; attends meetings regularly and usually participates effectively; generally reliable;	Performs all tasks very effectively; attends all meetings and participates enthusiastically; very reliable.

<p>Valuing other team members</p>	<p>Often argues with team mates; doesn't let anyone else talk; occasional personal attacks and "put-downs"; wants to have things done his way and does not listen to alternate approaches;</p>	<p>Usually does much of the talking; does not pay much attention when others talk, and often assumes their ideas will not work; no personal attacks and put-downs but sometimes patronizing; when others get through to him, works reasonably well with them;</p>	<p>Generally listens to others' points of view; always uses appropriate and respectful language; tries to make a definite effort to understand others' ideas;</p>	<p>Always listens to others and their ideas; helps them develop their ideas while giving them full credit; always helps the team reach a fair decision.</p>
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